



1 Stonewall Lane
York, ME 03909

207.363.4422
info@yorkme.org
www.gatewaytomaine.org



33rd Annual

Saturday

October 14, 2017

9:00am to 4:00pm

York Beach, Maine



33rd Annual

Harvestfest

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York Beach, Maine

Welcome to the 33rd Annual Harvestfest AT YORK BEACH!

- Harvestfest will be a **one-day event** on Saturday, October 14. The hours are **9:00am - 4:00pm**.
- The price structure is the same as last year. However, **some items will be sold by the chamber of commerce and can not be duplicated to be sold by any other food vendor**. The list of food items reserved by the chamber can be found on page two of this application.
- **Food vendors will bring their own tents** again this year. Same layout as last year.
- Railroad Avenue will remain open to one lane of traffic with police-manned pedestrian crossings throughout the festival.
- **Parking:** York's Wild Kingdom is again donating the use of their parking lots during the event providing easy access for festival-goers!
- **This is a rain or shine event.**
- More space and opportunities for our food vendors with additional seating for diners throughout the Ballfield. Great for families!
- **Vendors are not able to drive on the Ballfield** for set-up at anytime. Please plan ahead to transport your products onto the field with carts or dollies.
- **Early check-in/set-up: Come early!** Check-in & set-up available Friday, 2:00pm to 5:00pm. Please do not arrive before 2:00pm.
- **Regular Check-in:** The morning of the event at 7:00am, NOT before that time. No one may be on the Ballfield before that time.

Please review the enclosed map* and select your preferred sites. Enter the numbers on the enclosed application and mail it back to us asap with your check or credit card account information. The spaces will be awarded on a first come/first served basis. The deadline for past participants to get first choice of space is August 15, 2017. After this date, the spaces will be opened to new vendors. We reserve the right to relocate and reassign spaces without notice although we will make every effort to accommodate requests.

We take great pride in hosting southern Maine's premiere fall event and we look forward to another successful and fun event! We'll see you in October!

Food Application

Presented by



1 Stonewall Lane, York, ME 03909
www.gatewaytomaine.org • info@yorkme.org
P: 207.363.4422 • F: 207.363.7320

Major Sponsors:



58 Long Beach Avenue, P.O. Box 135
York Beach, ME 03910
207.363.5131



Kennebunk Savings

P.O. Box 39, York, ME 03909
207.363.2244



8 Beach St, P.O. Box 1860
York Beach, ME 03910
207.363.1333



& Our Family of Affiliated Companies

21 Railroad Ave, P.O. Box 850
York Beach, ME 03910
207.363.3330

RULES FOR ALL PARTICIPANTS: No duplications allowed. First come/first served.

• Space is extremely limited and available on a first come, first served basis. Spaces are approximately 10' x 10'. **Food vendors are all required to bring their own tents. Tents and displays must be located entirely within the assigned space.** You will need to supply ALL needed supplies for your space including tents, tables, chairs, etc. Tables are available for rent in advance (see the application to the right). **Any tents must be adaptable to lawn or hard-topped surfaces and equipped with weights and stakes in case of wind. We reserve the right to relocate and reassign spaces without notice** although we will make every effort to accommodate requests.

• No commercial carts, trucks, etc. allowed at Harvestfest.

• Selling food items of any kind require the vendor to provide a certificate of insurance. Please enclose a copy with your application and have YORK REGION CHAMBER listed as additionally insured.

• If you are required to have any additional licenses to sell food off your premises, you need to provide copies of those licenses with your application. You are responsible for keeping up to date on the laws & rules pertaining to your food licenses.

• Set-up time is 7:00am. ALL VEHICLES MUST BE MOVED FROM THE UNLOADING AREA BY 9:00 AM to the designated parking area. Only one vehicle is allowed per vendor. Break-down time is 4:00pm. NO EARLIER. **Please note: no vehicles allowed on the field**, so you'll be pulling up next to the ballfield to unload/load. Please make sure to bring carts or dollies!

• **The Chamber reserves the right of final decision on what each vendor is allowed to sell. Vendors are ONLY allowed to serve those food items that have been approved by the Chamber with a maximum of 3 (three) different items to be sold.** Each food type (ie: turkey sub, beef chili, etc.) will be granted exclusivity - only 1 vendor will be allowed to serve that particular item. **Get your application in early to secure your food items. First come, first served -- no exceptions.**

- **These items are NOT allowed to be sold: French Fries, Sweet Potato Fries, Coffee, Tea, Hot/Cold Cider, Soda & Water.**
- **Hawking from your booth, or wandering out into the event grounds calling out or sampling is NOT allowed. Vendors who do not comply will not be able to sell their food.**

• Each food vendor that is using any type of heat source must have an appropriate fire extinguisher at their booth. Vendors that do not comply will not be able to sell their food.

• Electrical connections are extremely limited. If you indicate on your application that you require electricity, you will be required to provide a single 100 foot heavy duty three prong cord for connection.

• All food vendors are required to wear gloves when handling food. Money-handlers should not be food handlers. Please remind all workers that they must wash their hands with soap & water after using the restrooms - we have sinks, etc. available in our port-a-potties. Purell will be available free - distributed by the Chamber for all food vendors.

• The Chamber encourages all vendors to use recyclable items.

• All tents, merchandise and personal belongings left overnight are at your own risk. We do not patrol the area. Harvestfest and the Chamber of Commerce accepts no responsibility for items lost, stolen or damaged.

• Each vendor is responsible for cleaning up their booth area. Please do not use packets of any kind at your booth (re: sugar, ketchup, salt, pepper, etc.). Failure to comply will result in denial of your space application for future years. Carry in and carry out all garbage and recyclables. All vendor garbage including boxes MUST be carried away and disposed of off-site. Do not use the trash cans or dumpsters. Failure to clean your area will result in forfeiture of your \$35 clean-up deposit. Your deposit will only be returned once your space is inspected. Please have your booth inspected and signed-off by a Chamber Official before you leave. You will be given your deposit fee back at that time.

• Harvestfest is a **smoke-free, pet-free** and balloon-free festival and we ask everyone to comply with this, including vendors.

• All booth fees are deposited upon receipt, therefore cancelled checks do not mean acceptance. You will be sent a confirmation packet prior to September 15. REFUND POLICY: To receive a refund upon cancellation: WRITTEN NOTICE, BY CERTIFIED MAIL, OF CANCELLATION MUST BE RECEIVED NO LATER THAN AUGUST 15! No refunds for cancellations received after August 15. This is a rain or shine event.

HARVESTFEST 2017 FOOD APPLICATION

Saturday, October 14, 2017 • 9:00 to 4:00

No duplications allowed. First come/first served.

PLEASE CHECK ALL APPLICABLE BOXES & RETURN THIS COMPLETED PAGE WITH PAYMENT
Applications that are not complete will not be accepted. Check the bottom of this form before sending.

HARVESTFEST FOOD VENDORS:

Each booth space is a **10' x 10' area**. You bring your own tent.

York Region C of C member fee, Non-Profit Organization Food Vendor: 100% of proceeds go to a local non-profit
 \$125 Saturday

Non-member of York Region C of C fee, Non-Profit Organization Food Vendor: 100% of proceeds go to a local non-profit
 \$175 Saturday

For-Profit Food Vendor
 \$350 Saturday— York Region C of C member fee.
 \$450 Saturday— Non-member fee.

Optional Electricity: **one outlet per booth**, very limited, for food vendors ONLY
 \$50

8' table rental at \$20 each (optional, must be reserved in advance by Sept 1st) # of tables _____

Business Name: _____

Contact Person: _____ Vehicle Plate # (for vehicle at festival) _____ State: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____ Telephone: _____

E-mail: _____ Website: _____

Food Items to be sold: LIMITED TO 3 (THREE) ITEMS:
#1: _____
#2: _____
#3: _____

Space Number Request: #1 Choice: _____ #2 Choice: _____ #3 Choice: _____

YOU ARE RESPONSIBLE FOR YOUR OWN INSURANCE: I, the undersigned, realize that I am responsible for my own insurance and hereby release York Region Chamber of Commerce and the Town of York, its agents and employees from all claims, actions, and liability arising out of the activities engaged in by myself, my family or agents associated with this festival. Include a certificate of insurance with your application and have YORK REGION CHAMBER listed as additionally insured.

Signature of Applicant (required): _____ **Date:** _____

ALL OF THESE ITEMS MUST BE ENCLOSED (ONLY COMPLETE APPLICATIONS WILL BE PROCESSED)

- A certificate of insurance with YORK REGION CHAMBER listed as additionally insured.
- Copies of any licenses that the state requires for you to sell food off your premises
- Self Addressed/Stamped **Letter-Sized** Return Envelope (in order to receive a confirmation) \$35 Clean-up Deposit (separate check)

Return completed applications & payment to: York Region Chamber of Commerce, 1 Stonewall Lane, York, ME or fax to 207.363.7320
Questions: call 207.363.4422 or email info@yorkme.org